

Minutes of the Judiciary and Law Enforcement Committee

September 14, 2012

Chair Dave Falstad called the meeting to order at 8:31 a.m.

Committee Members Present: County Board Supervisors Dave Falstad (Chair), Janel Brandtjen, Michael Crowley, Larry Nelson, and Peter Wolff. **Absent:** Fritz Ruf and Keith Hammitt.

Also Present: Legislative Policy Advisor Sarah Spaeth, Legislative Associate Karen Phillips, Director of Emergency Preparedness Director Richard Tuma, Business Manager Lyndsay Johnson, Jail Administrator Mike Giese, Inspector Eric Severson, Director of Public Works Allison Bussler, Architectural Services Manager Dennis Cerreta, Programs and Projects Analyst Aaron Daul, Clerk of Courts Kathy Madden, District Court Administrator Mike Neimon, Chief Judge Randy Koschnick and Darryl Enriquez of the Freeman.

Ordinance 167-O-040: Accept Homeland Security-Urban Area Security (UASI) Initiative FFY2010 Program Funding And Modify The Emergency Preparedness 2012 Budget To Appropriate Grant Revenues And Expenditures For Upgrade Of Camera Trailer Modem And Antenna Systems, And Software Upgrade For Credentialing System

Stolte and Tuma were present to discuss this ordinance. Stolte stated this ordinance authorizes the acceptance of federal grant funding by the Department of Emergency Preparedness for an upgrade of camera trailer modem and antenna systems and a software upgrade for the credentialing system. This is the final disbursement of 2010 UASI funding. Stolte provided justification of the need to purchase these items.

Brandtjen commented that the fiscal note should contain a break down of how much money will be spent for each item.

MOTION: Crowley moved, second by Brandtjen to approve Ordinance 167-O-040. Motion carried 5-0.

Review and Discuss 2013–2017 Capital Projects Plan Relative to Judiciary and Law Enforcement

Item 6: Courthouse Future Study- This study would provide a comprehensive analysis of two options: construct a new courthouse facility or remodel the existing courthouse. There are real needs now in the courthouse. The building is over 50 years old and is currently in maintenance only mode; many projects have been deferred. Factors to be considered in the study would include but are not limited to:

- Construction of a new courthouse off-site
- Remodeling or renovation costs of the existing on-site courthouse
- Cost to relocate personnel to the vacated HHS building
- Cost to relocate personnel to an off-site location
- Costs for a phased relocation of personnel to an offsite location
- Costs analysis for temporary offsite leased space
- Costs analysis for prisoner transport to an offsite location
- Parking analysis for all relocations/construction
- Cost analysis for miscellaneous expenses: moving, phone/data, furniture, security equipment, fees and permits

Chairman Decker will participate as a member of the request for proposal (RFP) committee for the Courthouse Future Study project and could share a draft of the RFP for review by the Public Works Committee and/or County Board. If the project is approved by the County Board, Bussler anticipates the following timeline for the project:

- Release RFP in December 2012
- Award contract in January 2013
- Complete project within first six-months of 2013

Brandtjen stated that she needs to see the supporting return on investment documentation for the entire community.

Wolff stated he agrees that a study is needed to look at what the options are and figure out the financial costs for the long run. The County's courthouse needs comparable safety and security standards seen in other county courthouses.

Bussler assured that the study would be very extensive and cover a wide range of options and alternatives, including a cost benefit analysis for a broad spectrum of issues. Bussler proceeded to enumerate reasons for the study: the front lobby security is not ideal; the building is not sprinkled, but future renovations would require it; much of the equipment is at the end of its useful life; there is little tolerance for disruption of business (courts) from construction/maintenance projects, etc.

Crowley asked how the \$250,000 figure was derived. Bussler explained the study is massive. The \$250,000 project cost is a cap. Staff looked at how much was spent on other studies – this one would be much more intensive. Cost estimation is not a science but an art. Brandtjen commented that she would prefer if the study could be done for \$225,000 or less.

MOTION: Brandtjen moved to approve Capital Project #200914.

Falstad deferred to Spaeth for advice on the necessity of a vote on individual capital projects. Spaeth explained that the Committee could take an advisory vote, but the Executive Committee is the standing committee on capital projects. Falstad can inform the Executive Committee of the Judiciary and Law Enforcement Committee's advisory vote.

Brandtjen withdrew her motion to approve Capital Project #200914.

Nelson declared that this is such an important issue and would like to have the Judiciary and Law Enforcement Committee's support on record.

MOTION: Nelson moved, second by Crowley, to recommend to the Executive Committee that the Courthouse Future Study capital project move forward. Motion carried 5-0.

Brandtjen opined that this project would be a contentious issue on the board floor and requested that additional facts and figures of costs be presented. Bussler agreed to provide more information.

Item 8: Jail Holding Cells-Bussler and Giese discussed this project. The project itself is as planned except for a change in the funding source. The project will be funded by \$300,000 of jail assessment revenue, which was not included last year. Giese explained that the number of inmates with special needs (mental health, medical, AODA issues, etc.), as well as very violent and dangerous individuals, has increased beyond what was anticipated. This project involves the construction of a small group holding area by converting an unfinished/storage area adjacent to pod 1. The project is cost neutral for staffing; no additional staff would be required. Giese further expounded on jail population issues, further justifying the needed for this project.

Future Agenda Item

- Jail population trends and growth (Brandtjen)

Item 9: Jail System Re-engineering & Upgrades-Biagioli explained this new project in detail. The project will upgrade Spillman Technology servers and operating system software.

Brandtjen expressed concern about staff dissatisfaction with the system once the money is spent. The County spends a tremendous amount of money on technology and it is a huge investment. It is important to get the best software available while being cost effective. Giese stated that staff went to Utah for one week, toured the system in use and were very excited about it. He said Dane County has used the Spillman jail module upgrade with success.

Crowley asked whether the yearly software maintenance fee would increase with the upgrade. Biagioli stated no; the software maintenance is built into the contract.

Falstad asked if staff training cost is included in the total project cost. Giese stated no, that training would come out of the operating budget.

MOTION: Crowley moved, second by Nelson, to recommend to the Executive Committee that the Jail System Re-engineering & Upgrades capital project move forward. Motion carried 5-0.

Item 10: Communications Center Expansion-Tuma reviewed the plan for the Waukesha Communications Center (WCC) expansion project. The project is a placeholder for future need for expansion to accommodate additional police/fire agencies and will continue to be delayed until there is a need. Crowley asked how many communities have joined the WCC. Tuma said 31 out of 37 have committed/paid. There are about 22 fire departments and 19 police departments participating. The Town and Village of Mukwonago have paid but have not physically moved over dispatching yet. To answer Falstad's question, Tuma said the WCC serves about 60% of the population in the County.

Item 48: Digital Radio System Upgrade-Tuma explained that the FCC is mandating the migration to digital equipment. All 37 communities in the county have signed on for this upgrade. The County is lending money to municipalities at no interest to cover costs. Tuma stated that Waukesha and Milwaukee Counties are working together to develop an agreement to purchase a regional radio system that would serve both counties. The anticipated project timeline was reviewed. Nelson stated it is important to partner with Milwaukee County because in times of an emergency/catastrophic event, it is crucial for first responders to communicate over county lines.

Item 49: WCC Console Radio Equipment-Tuma stated this project is as planned and being done in conjunction with the trunked radio digital system upgrade.

Approve Minutes of July 13, 2012

MOTION: Brandtjen moved, second by Crowley to approve the minutes of July 13, 2012. Motion carried 5-0.

Correspondence

- From the Village of Elm Grove, Floodplain Management Plan's Annual Progress Report

Executive Committee Reports of July 23, August 20 and September 10, 2012

Falstad summarized the items discussed at the following executive committee meetings.

- July 23, 2012: Reviewed the 2012-2014 internal audit plan and discussed the Waukesha County Board chair position description
- August 20, 2012 – Finalized issues involving the chair's position; the job description/duties were approved
- September 10, 2012 – Reviewed the 2013-2017 capital plan

Future Meeting Date

- September 28, 2012 (Nelson will be absent)

Tour of Capital Project 200915: Update and Integrate Courtroom Technology

Madden and Daul presented an overview of the \$991,000 technology project which integrated state-of-the-art audio, video, digital presentation, and courts business automation systems in the courtrooms and hearing rooms. Daul demonstrated the versatile functionality of the new equipment.

Presentation of the 2011 Annual Jury Report

Koschnick gave opening remarks on the importance and significance of the jury system from his perspective as District III Chief Judge.

Madden reviewed the 2011 Annual Jury Report as outlined, including 2011 achievements and new program initiatives for 2012. She noted initiative trends such as providing as many electronic tools to citizens as possible, including electronic juror qualification and exit questionnaires, which further improve the efficiency and cost-effectiveness of the jury system.

Wolf left at 11:15 a.m.

MOTION: Brandtjen moved, second by Crowley, to adjourn at 11:30 a.m. Motion carried 4-0.

Respectfully submitted,

Fritz Ruf
Secretary